



MINUTES

of **Board Meeting** held on
Thursday 21 April, 2005 at 7.30pm
at Sports House, Harbour Sport, Stadium Drive, Albany

Present: Mark Saunders (Chair); Max Walker; Jo Draisey, Rowan Campey, David Jack, Damian Pedreschi, Norma Williams and Philippa Bouzaid

Apologies : Sarah Dunning

Guest: Dave Worsley (Media)

1. Matters arising from previous minutes:

Moved by Max Walker that the Minutes of the previous meeting be accepted.

Seconded Rowan Campey *Carried*

Board Policies & Protocols:

The question arose as to whether we should adopt these before the AGM. It was agreed that Mark Saunders and Sarah Dunning present the said document to members attending the Forum on 1 May, 2005. Philippa to upload to the website and advise members to review the document before attending the May meeting.

2. Strategic Plan

The Board reviewed part of the Strategic Plan to ascertain what areas had been completed to date. Mark suggested that due to the time factor board members were to review their relevant sections and report back at the next board meeting.

3. Media Contract

Dave Worsley was invited to speak with regard to media and where he saw Auckland Swimming progressing. Dave expressed his availability to Auckland clubs interested in having news items produced in their local papers. It was acknowledged that the Auckland clubs need to advise the ASA office so these can be followed through by Dave. Dave requested an outline of what was expected by the Board and Philippa is to draft a contract with specific guidelines to be reviewed by Board members. It was agreed by the Board that Dave be invited to accept a further one year contract with Auckland Swimming.

4. Financials

Moved by Rowan Campey that the payments totaling \$2,450.03 be approved.

Seconded David Jack *Carried*

Budgets: Philippa advised the board of changes made and is awaiting the costs to upgrade the website, auditor's fees and accountant's fees. The budgets will be presented at the next meeting for approval by the Board.

5. **Reports**

Executive Officer:

Website : It was agreed that we take up the offer from Zeald.com for the upgrade of the website once we receive a fixed amount for the costs of setting up 'real time' results.

Scoreboard: Philippa advised the meeting that Omega had forwarded their quote and that we were waiting on quotes from Monstavision and Daktronics. Philippa was meeting with the team from Monstavision at West Wave on Friday morning.

Auditor: Costs for an auditor were discussed and Philippa to speak with David once information from the Companies Office had been received.

Funding: Funding applications had been forwarded to various Trusts and further applications were being prepared.

Registrar:

Moved by Jo Draisey that Auckland records 104 – 111 be ratified.

Seconded Rowan Campey

Carried

Moved by Rowan Campey that Auckland records 112 – 114 achieved at the Australian Age Championships in Brisbane be ratified subject to obtaining a printout.

Seconded Mark Saunders.

Carried

Transfers –

Helen McHattie	NSS	to	CSC
Sammy Winward	NSS	to	Aquagym
Kyle Greentree	NSS	to	CSC
Dario Pervan	WHL	to	WAQ

Officials Qualifications –

IOTs: Andrew Birkill (1509) and Sue Hobson (15100 both from Waitakere City Swimming Club

Incentive Scheme –

Moved by David Jack that payments be disbursed to swimmers listed on the ASA Incentive Scheme Schedule. **Seconded** Rowan Campey *Carried*

Moved by David Jack that Incentive Scheme payments are paid at the conclusion of each of the two meets. **Seconded** Mark Saunders *Carried*

Team Managers Report – Discussion took place and items noted.

6. **General Business**

Remits from Board – discussed.

Technical / Technology Remit. An issue was raised as to the separation of the Technical and Technology groups. This led to a lengthy discussion. Technical to review and bring remit to next meeting.

Moved by David Jack that a remit with respect to the Auckland Plaque be renamed to the Mick Shanahan Award. **Seconded** Jo Draisey *Carried*

Paul Veric Forum - Philippa advised the meeting as to the response so far. David requested that the following items form part of the Board Agenda to be discussed with Paul:

- Facilities
- HP / P centres
- SNZ Database
- Records – current on line
- National Development Camps - When / where / what
- Update on appointment of Youth / Development coach
- Is getting into the Schools a National or Regional task

Tonia' contract – Philippa to discuss with Tonia.

Media – **Moved** by Damian that the decision made in the previous minutes regarding the tendering of a media person be rescinded. **Seconded** Max Walker. **Carried**
It was agreed by the Board that we accept Dave Worsley as the Media person for Auckland Swimming for another year's contract. Contract to be drawn up stating the following –

- that the Board reserves the right to go out to tender
- clear guidelines of what is expected and
- a quarterly report to the Board

Life Members & Award - Look at policy regarding awards.

Dolphin League – Damian advised the meeting that a Dolphin League Committee needs to be set up and this is in progress. Discussion took place on the implications of allowing school teams to compete.

Moved by David Jack that we accept the school team in Dolphin League and speak with SNZ in regard to this. **Seconded** Damian Pedreschi. **Carried**

Submissions to Councils - Max advised the Board of the submission with regard to the Auckland Annual Plan and suggested that the Waitakere, North Shore and Rodney Annual Plans be obtained for discussion.

Funding Resolutions –

Moved by Mark Saunders that Philippa apply to the Southern Trust to assist with the upgrade of the website. **Seconded:** Jo Draisey **Carried**

Moved by Mark Saunders that Philippa apply to the Lion Foundation to assist with pool hire and coaches fees for the Level 2 & 3 zone camps as well as Auckland Junior Camps and Team Manager expenses **Seconded:** Rowan Campey **Carried**

Meeting closed 11.pm

Next meeting Thursday 19 May, 2005

Signed as a true and correct copy _____

P A Bouzaid – Secretary