



MINUTES

Of **Events Management Committee** held on
Wednesday 2 February, 2005 at 7.30pm
at Sports House, Harbour Sport, Stadium Drive, Albany

Present: Jo Draisey (Chair); Sue Snyders, Katrina Berntsen, Suzanne Speer and Philippa Bouzaid,

Apologies:

Matters Arising from Previous Minutes:

Meet Posters – Timing : Consideration was given to this and EMG is to monitor the timing of the posters from getting to the office from the clubs, being checked by EMG, getting posted onto the website.

Team Manager – Div 2: Philippa advised the meeting that no Team Manager for Div 2 has been appointed. EMG requested Philippa to approach Dan Feisst and Val Steel and failing this to speak with Sandra Burrows regarding one of the Roskill parents.

Inward Correspondence:

Pool Bookings : Emailed received from West Wave regarding the 4 outstanding pool booking sheets. EMG to advise clubs of meets outstanding and request tenders for these. If not tendered for these meets will be cancelled.

General Business:

July Level 1 : - West Auckland Aquatics have requested a tender form to run this meet.

May Level 1 : Philippa advised the meeting that no tenders have been forthcoming and that EMG will take on this meet and run for ASA. This led to some discussion as to the type of meet. Philippa put to EMG that the meet be different, with an element of fun and provision made for a pentathlon event. This was agreed upon and details will be put together and forwarded to clubs. In the meantime, Philippa to put out on the website, to regions and clubs that this meet will be taking place.

Dolphin League: This was a lengthy discussion and EMG recommended that coaches be approached as to whether this is still a viable meet to run, or is it now a “white elephant”.

Moved by Jo Draisey that for the 2005 year, Dolphin League be run only for the Autumn months (e.g. May, June, July) and that the Spring meet be cancelled.

Seconded: Suzanne Speers

Carried

Moved by Jo Draisey that Dolphin League criteria be set for 2005 as 12/under, Level 2 or under. Centre League be 13/over, Level 2 or above.

Seconded Sue Snyders

Carried

Budgets: Discussed and amended accordingly. Funding requirements noted.

Events Manager: Meg's contract was discussed and a recommendation will be put to the Board.

Events & Risk Management Procedure Manual: This manual was a working draft document to be revised after the Auckland Champs. EMG will meet to revise, update and finalise this Manual in February.

Meeting closed at 10.15 pm.

Next Meeting to be held on Monday 7 March, 2005 at 7.30 pm.