

# MINUTES



of **Events Management** held on  
Monday 15 May 2006 at 7.30pm  
at Sports House, Harbour Sport, Stadium Drive, Albany

**Present:** Jo Draisey, Katrina Bernsten, Mike Knowles, Karen Holder and Philippa Bouzaid

**Apologies:** None

## 1. **Matters arising from previous Minutes:**

### *Meet Tenders:*

Philippa advised the meeting that the only new Tender Forms for the Level 2 meets on 29 April and 17 June, 2007 were received from West Auckland Aquatics. It was agreed that West Auckland Aquatics be given these two outstanding meets.

### *Community Development Officer – Active Schools:*

Philippa updated the Group regarding the Development Officer and Event Manager positions.

## 2. **General Business**

- Northern Regional Representative Team:  
T Shirts for each of the swimmers to be given.
- Posters Auckland Championships  
These were reviewed with amendments to be made accordingly.  
**Relays** - Discussion as to whether clubs should be allocated lanes to organise 3 timekeepers and an IOT. Philippa to forward officials schedule to all clubs. It was agreed that no food be handed around due to the amount of people on pool deck and the nature of the meet. Drinks will be available for Officials only.  
**Scratchings** – the scratchings for the first session of each championship meet will be closing at 12 noon NOT 5 pm on the day stipulated.  
**Winters** - Philippa to forward 2005 Winters information out to Group for perusal.
- Report for Board  
Completed
- SwimFun Carnival  
Philippa updated Group and discussion resulted. A full report will be presented once the Carnival has run its course.

The meeting closed at 8.50pm  
Next meeting Monday 12<sup>th</sup> June, 2006