



# MINUTES

of **Board Meeting** held on Thursday 17 May 2007 at 7.30pm  
at Sports House, Harbour Sport, Stadium Drive, Albany

**Present:** Mark Saunders (Chair), Phil Pickford, David Jack, Gwen Ryan, Suzanne Speer, Teresa Stanley, Matthew Saunders and Philippa Bouzaid

**Apologies:** Phil Pickford

**Moved** by David Jack that the minutes of the previous meeting be accepted.

**Seconded:** Teresa Stanley

**Carried**

**1. Matters arising from previous Minutes:**

Mathew Saunders has spoken to Dean Kent with regard to a signed letter and photo being forwarded to all new members on affiliating to Swimming Auckland. It was recommended that Official's Booklet No. 1 be enclosed with letter.

**2. Strategic Plan**

Philippa presented to the board the Schools Swimming Strategy for Swimming Auckland together with report from Tanya Playfair and the Action Plan for Term 2 and Term 3. This was discussed at length, some of the points detailed below:

- Build academies (as we have at a couple of schools at present)
- Work with schools that have their own pool
- Work with clubs and swim schools within the schools area to support Swimming Auckland achieve its Strategy
- Encourage these schools to participate in the SwimFun Carnival
- Develop SwimFun – recommendation: contract an experienced person to market SwimFun to its full potential
- Contract person for 3 terms of the year to develop the Schools Swimming Strategy

Philippa to present at the next board meeting budgets, targets, estimated number of schools and gross margin target with regard to Schools Swimming. Teresa to put together a paper in relation to the above to present at the next board meeting.

**3. Financials:**

End of year Financial Report

The board reviewed the set of audited accounts and recognised the work Philippa had done in achieving the 'bottom line' figures. Another great year for Swimming Auckland. On reviewing the budgets, David discussed the depreciation figure for the LED Screen. Recommendation to the accountants is that we show depreciation over 10 years rather than the 3 years listed at present. With regard to the setting out of accounts, Philippa to advise auditor of the minor amendments to be made.

The board also acknowledged the wonderful work that Ross Pauling & Partners (Christine Raynor) Accountants, had done in assisting Philippa with the financial statements throughout the year and the work that had been done in preparation for the auditor.

**Moved** by David Jack that the Financial Report be adopted.

**Seconded** Phil Pickford

**Carried**

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**4. Reports:**

No reports were tabled this meeting due to the close proximity of the last meeting.

<i>Transfers:</i>	Natasha Bowyer	NSS	to	RNZAF
	Laura Storey	ROS	to	MTE
	Simon Qiu	NSS	to	ONE
	Ruodi Qiu	NSS	to	ONE

**5. Correspondence**

Inwards:

Kiwisaver – This is to be offered to all employees from the 1<sup>st</sup> July, 2007.  
ARPASS, Final Draft Document. Board discussed this and Philippa to advise of further amendments with regard to numbers being added in the appropriate table.

**6. General Business:**

*New board members:* Mark to telephone Presidents of NSS, WAQ, CCY and LMTE to discuss nominating a representative from their club to commit to Swimming Auckland board.

*LED Digital Screen:* Training of supervisors has taken place and screen is up and running. Philippa advised the board that OGGI Advertising is forwarding a proposal to manage the Screen on our behalf.

**Moved** by Mark Saunders that the board acknowledges the special work that Philippa and David have done in getting the new LED Digital Screen for Swimming Auckland.

**Seconded:** Phil Pickford

*Special Meeting:* The board is to hold a special meeting on Thursday 14 June to discuss the Schools Swimming Strategy.

*Funding Applications:* Philippa advised the board that funding applications need to be completed for various costs associated with:

- Pool Hire
- Auckland Representative Team to the Canon Greerton Invitational Meet
- Development camps for our Junior swimmers
- Auckland swimmers selected for NZ Team to World University Games
- Administration expenses
- Schools Swimming Development Officer
- New technical equipment

**It was resolved** by the Board that Philippa seek funding from Actives Charitable Trust for the University Games swimmers and South Auckland Charitable Trust for the Auckland Representative Team to the Canon Greerton Invitational Meet.

**Moved** by Mark Saunders

**Seconded:** Phil Pickford

**Carried**

The meeting closed at 9.45 pm  
Next Special Meeting is 14 June, 2007  
Annual General Meeting on Thursday 21 June, 2007

SIGNED as a true and correct copy of the Minutes.

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Philippa Bouzaid - Secretary

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Date: