

MINUTES

of **Technical Group** held on Tuesday
17 July, 2007, at 7.30pm
at Sports House, Harbour Sport, Stadium Drive, Albany



Present: Jim Goodwin, Jill Vernon and Philippa Bouzaid

Apologies: Rowan Campey, Craig Rouse

1. Tiered structure for new referees

It was agreed that all new referees must put their names forward to work at least 3 Level 3 meets in a year. Trainee referees should be attending the level 3 meets as it is a great training platform.

2. Request for Senior Officials

It is necessary for all officials to reply to the Officials Request form as there has been some circumstances whereby we have referees who have put their names forward to work at the meet only to find that the club running the meet has got other officials to work.

Philippa advised the group that each month the Official Request form will be uploaded to the website for officials to view and as names are put forward the form will be updated.

3. Lap Counters

Philippa advised that Sandra (SNZ) is awaiting quotes and will be in touch shortly.

4. Volunteers

Discussed the target that we would like to achieve this year in supporting our volunteers from moving from timekeeping to referees. The following seminars will be available and notice will be emailed to clubs and uploaded to the website.

Seminars :

- i) IOTs advancing to JOS / Starter / Referee
Sunday 2 September, 2007 10 – 12 noon
Jim Goodwin / Ralph Lumsden
- ii) Timekeepers moving to IOTs
Date & time to be advised – Allan Draisey (Jill to assist) 2 hours
- iii) New members – Introduction to becoming timekeepers
24 & 25 August - Auckland Winters
30 minutes – start of warm up Saturday and Sunday
Rowan Campey

Philippa will arrange to have officials booklets on hand for distribution and to advise number attending.

5. Volunteer Booklet
Philippa advised the group that she is at presently drafting a volunteers booklet for members who choose not to become officials. This booklet will outline other volunteer duties such as; marshalling, door, announcing etc... A draft will be presented to the Board at the September meeting.
6. Exam dates for Officials
These were on website but are being reviewed in light of new seminars.
7. Auckland Championships
Philippa advised that Leigh Johns has confirmed that he will be the Meet Director for Ak Juniors and Ak Age Groups. We are still in need of Meet Directors for Ak Winters & Ak Opens. Philippa to speak with other national officials and will report back.
8. New Starters Stand
Jill Vernon advised that she is awaiting confirmation with regard to this.
9. Running Auckland championship meets more efficiently
Philippa discussed how, as officials, our championship meets could be run more efficiently. It was agreed that it is imperative that all officials reply to the correspondence from the office to ensure the sufficient manning of officials at championship events and on arrival at the pool, log their name with the chief timekeeper. The officials desk and meeting area is always outside the admin office and log in sheets will be there.

Meeting closed at 8.30pm

NOTE:

Next meeting is going to be held at 1pm on Saturday 25 August. This is after the first session of Auckland Winters. Meet around admin room.