

MINUTES



of **Board Meeting** held on Thursday 22 November 2007 at 7.30pm
at Sports House, Harbour Sport, Stadium Drive, Albany

Present: Mark Saunders (Chair), Gwen Ryan, Teresa Stanley, Phil Pickford,
Suzanne Speer and Philippa Bouzaid

Apologies: Matthew Saunders, Ken McEwan,

Minutes of previous meeting:

Moved by Mark Saunders that the minutes of the previous meeting be accepted.

Seconded: **Gwen Ryan**

Carried

Conflict of Interest

No conflicts of interests were declared on agenda items.

1. **Matters Arising**

Screen Policy: Phil Pickford to email for circulation to the board a policy in relation to the LED Screen.

2. **Strategic Plan**

The board discussed the Draft Strategic Plan in light of comments put forward by board members. Discussions varied on whether coaches should be a separate Strategic point and the board's role in supporting clubs. Amendments were made accordingly to both the 2007 – 2012 Strategic Plan and the six monthly Business Plan.

Moved by Mark Saunders that the 2007-2012 Strategic Plan and the six monthly Business Plan be accepted **Seconded:** Gwen Ryan

Carried

3. **Financials**

Moved by Phil Pickford that the financial reports be accepted.

Seconded Matthew Saunders

Carried

Moved by Mark Saunders that cash disbursements totalling \$7,958.47 be approved.

Seconded Gwen Ryan

Carried

4. **Reports**

Executive Officer:

Points from Report:

- Auckland Junior Championships Debrief
- Funding for 12 months office rent was received from Southern Trust.
- Recommendation to board with regard to entry fees for Auckland Championships and the running of the AOD room

Moved by Teresa Stanley that the recommendation put forward by Philippa be accepted.

Seconded Suzanne Speer

Carried

Transfers –

Caitlin Logan WHL to WCS

Sarah Mathieson NSS to MET

Registrar -

Moved by Phil Pickford that records 84 to 87 be ratified.

Seconded Teresa Stanley

Carried

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Incentive Scheme - It was agreed that no payment is to be made to swimmers, unless accompanied by a verified GST receipt, such as, training fees, travel expenses, accommodation, training equipment, togs, goggles, mileage form, entry fees. Must be expenses actually paid for. Acceptance by Swimming Auckland subject to receipts.

5. **Correspondence**

An outline of ASA's Insurances were discussed, with the Board reviewing a separate proposal forwarded by another company. The Board agreed to remain with the status quo.

6 **General Business**

- Meeting dates for the Board during 2008 were confirmed with the only meeting being questioned was 24th April. This will be reviewed at the March meeting.
- Mark spoke to the board re his meeting with Mike Byrne (CEO of SNZ).

IT WAS RESOLVED that an application be made to Scottwood Trust for funding towards two new Starter Stands.

Moved: Mark Saunders

Seconded: Phil Pickford

Carried

Meeting closed at 9.05 pm