



# MINUTES

of **Board Meeting** held on Thursday 20 April, 2006 at 7.30pm  
at Sports House, Harbour Sport, Stadium Drive, Albany

**Present:** Mark Saunders (Chair), Max Walker, David Jack, Sarah Dunning, and Philippa Bouzaid

**Apologies:** Phil Pickford, Norma Williams, Gwen Ryan, Suzanne Speer and Teresa Stanley

**Moved** by David Jack that the Minutes of the previous meeting be accepted. **Seconded:** Max Walker **Carried**

**1. Matters arising from previous minutes:**

Community Development Officer

Discussion with regard to contracting person(s) for Active Schools position. Mark Saunders to set up meeting with Paul Veric. Philippa to draft Job Description. It was agreed that we first approach SNZ regarding funding (part or full).

Trophy Cabinet

Quote has been received. Philippa to arrange for this to be done.

Scoreboard

David Jack to obtain further quotes, Philippa to speak with Waitakere Trust to see if application has been heard and the outcome of this. It was agreed that once Waitakere Trust have advised the outcome of the application, apply to the ASB Trust to assist with the purchase of a new scoreboard.

**2. Strategic Plan:**

Clubs This strategic objective was discussed and this was an area where further development, assistance and guidelines need to be addressed. It was resolved that each of the board members will be allocated a couple of clubs in which to attend and discuss the 'Sports Mark' proposal and identify with each club their achievements, needs and where the Association could be of further assistance.

**3. Financials:**

**Moved** by David Jack that cash disbursements totaling \$4,911.42 be approved.

**Seconded** Mark Saunders

**Carried**

Philippa to adjust budgets accordingly and report to David Jack. A recommendation by David Jack to include the balance sheet with board papers in future. Agreed.

**4. Reports:**

***Executive Officer's Report:***

Board reported that the EO's report was well done in the new format.

With regard to SNZ's Regional Assessment Days the Board requested Philippa to contact coaches within the top 5 clubs at NZ Juniors and NZ Age Group Champs to ascertain reasons for not making themselves available.

***Registrar's Report:***

**Moved** by David Jack that records 98 to 114 be ratified.

**Seconded** Mark Saunders

**Carried**

***Incentive Scheme:***

Norma Williams requested that the Incentive Scheme document be tabled. David Jack abstained from discussion.

**Moved** by Max Walker that the payments as listed be approved.

**Seconded** Mark Saunders

**Carried**

The Board moved a motion that relays are now a vital part of SNZ's international programme and that it be reflected in our Incentive Scheme payments. Suggested points allocation as follows: -

1<sup>st</sup> each swimmer receives 2 pts;

2<sup>nd</sup> placing 1 point;

3<sup>rd</sup> placing ½ point.

Norma Williams to be notified and requested to reply with regard to this motion.

The Board has requested that the Competitive Swim Group write a new Regulation relating to (a) Selection of relays; and (b) the order of swimming.

**5. General Business:**

Annual General Meeting:

Philippa to contact Jan Cameron and Thomas Ansorg with regard to inviting Dean Kent and / or Moss Burmester to talk about their experiences at the Commonwealth Games.

Commonwealth Games – Swimmers’ Presents:

Mark Saunders briefed the meeting in regard to this.

ARPASS Facilities Strategy Document:

The Board’s comments to go forward –  
pleased to be included on the committee  
thoroughly support being completed by time frame  
agree in principle to contribute if required.

The meeting closed at 10.15 pm  
Next Meeting Thursday 25<sup>th</sup> May.

SIGNED as a true and correct copy of the Minutes.

---

Philippa Bouzaid - Secretary

Dated: