

MINUTES



of **Board Meeting** held on Thursday 23 October, 2008 at 7.30pm
at Sports House, Harbour Sport, Stadium Drive, Albany

Present: Ken McEwan, Andy Brown, Gwen Ryan, Suzanne Speer, Willem Coetzee and
Philippa Bouzaid

Apologies: Dominic Toomey, Julie-Ann Mold, Teresa Stanley

Conflict of Interest:

Previous Minutes:

Moved by Gwen Ryan that the minutes of the previous meeting be accepted.

Seconded: Ken McEwan

Carried

1. Matters arising from previous Minutes:

Media Contract: The board reviewed the draft KPI's that Teresa had forwarded for discussion. The question arose as to whether Swimming Auckland continue with the services of a media contract and after considerable discussion it was agreed by the Board that we no longer engage the services of a media contractor. Philippa to write a letter to Dave Worsley to advise of same.

Incentive Awards: Due to Dominic being unavailable for the meeting, this was referred to November's meeting.

International Training Centre: For discussion at November's meeting.

2. Strategic Plan / Business Plan

The board met at 6.30pm (prior to the board meeting) to review the Strategies drafted from the Strategic Planning meeting in August. Fay Freeman to amend and distribute for the meeting in November. The Board is preparing a draft Strategic Plan document to discuss and seek feedback from clubs.

3. Financials:

Moved by Gwen Ryan that cash disbursements totalling \$47,358.63 be approved.

Seconded: Andy Brown

Carried

Philippa advised the board the cost that occurred by entering A & B teams into NZ Spring Relays and suggested that the board discuss this expense in relation to our budget and the continual issue of swimmers not turning up to compete.

Moved by Gwen Ryan that Swimming Auckland enter an Auckland A team only at all NZ age group events (e.g. Juniors, Div 2, Age Groups and Spring) and Auckland A & B teams at NZ Open events.

Seconded: Willem Coetzee

Carried

4. Reports:

Executive Officer:

Philippa advised that funding had been received from NZ Community Trust in the sum of \$10,000 for pool hire at Auckland Championship events. This was only a portion of costs and a funding application to The Trusts will proceed to assist with the remaining costs associated with these events.

Community Post also advised that our grant application for 300 pre-paid envelopes had been accepted.

With regard to the survey conducted by the Devonport Community Board and Takapuna Grammar, Andy Brown advised that all surveys were now back at Council for their perusal. It appears that the community support for the aquatic complex was very high. Andy is to approach Simon Lamb (Principal, Takapuna Grammar) to see where Swimming Auckland can partner from the School's perspective.

Registrar's Report

Moved by Andy Brown that records numbered 74 to 123 be ratified.

Seconded: Gwen Ryan

Carried

It was brought to the Board's attention that Swimming New Zealand and some of the regions will not be signing off record forms in the future for NZ and/or regional records. Gwen advised on the Swimming Auckland Rules and it was agreed by the Board that record applications will be produced by the office by way of Meet Manager results and forwarded to the Registrar.

5. Correspondence:

Inward:

Various emails with regard to United and Kings School
Letter from ASB Trust re funding application

Outward:

Letter to NZ Post thanking for Community Post envelopes

6. General Business:

Philippa advised the board of funding requirements and the following resolutions were made.

Moved by Gwen Ryan that Philippa apply to The Charitable Trusts for funding to assist with Pool Hire for Auckland Championship events; computer for LED Screen and a set of 12 lap counters.

Seconded: Suzanne Speer

Carried

Moved by Andy Brown that Philippa apply to The Lion Foundation for funding to assist with 2009 Office Rent and Team Manager expenses for NZ Age Groups and NZ Open Championships being held during 2009.

Seconded: Willem Coetzee

Carried

Meeting closed at 9.10 pm

Next Meeting to be held on Monday 10th November, 2008 (Strategic Review) starting at 6.30pm.

Signed as a true and correct record of the meeting.

Secretary

Date: _____