

MINUTES

of **Board Meeting** held on Thursday 21 February 2008 at 7.30pm
at Sports House, Harbour Sport, Stadium Drive, Albany

Present: Mark Saunders (Chair), Gwen Ryan, Teresa Stanley, Ken McEwan,
Suzanne Speer and Philippa Bouzaid

Apologies: Phil Pickford, Matthew Saunders

Minutes of previous meeting:

Amendments to be made to November minutes are as follows:

Present: Phil Pickford and Suzanne Speer were in attendance.

Apologies: Ken McEwan and Matthew Saunders

Moved by Mark Saunders that the minutes of the previous meeting be accepted.

Seconded: **Gwen Ryan**

Carried

Conflict of Interest

No conflicts of interests were declared on agenda items.

1. Matters Arising

Screen policy has been written, Philippa to chase up Phil Pickford for document.

2. Strategic Plan

The Board discussed the Strategic Plan in line with the Business Plan and agreed that reporting on the Business Plan over the next board meetings will suffice. Philippa to communicate with clubs in regard to their structures.

3. Financials

Moved by Gwen Ryan that the financial reports be accepted.

Seconded Teresa Stanley

Carried

Moved by Mark Saunders that cash disbursements totalling \$73,767.97 be approved.

Seconded Gwen Ryan

Carried

4. Reports

Executive Officer:

Points from Report:

- Team Manager's report re SNZ Summer Short Course Champs
- Finalising contract for Duncan Harris and West Wave regarding the LED Screen.

Transfers –

Caitlin, Olivia & Tessa White-Parsons	Capital to NSS
Grace Marriner-Duncan	MET to LMTE
W Prior -	Wairarapa to WAQ
Amy Sissons	CSC to NSS
Kate Russell	ROS to CCY
Kate Lawrence	ROS to CCY
Rishan Po Ching	ONE to Counties
Rosie Howard	HSV to RNZAF
Kelly Kim	PAR to ONE
Aileen Huang	NSS to ONE
Iwan Thomas	NSS to CSC
Cameron Leslie	Northland to WAQ
Brooke Tarres	C/bury to NSS

Registrar -

Moved by Gwen Ryan that records 88 to 148 plus record 150 be ratified.

Seconded Ken McEwan

Carried

Records numbered 97 & 125 have now been accepted by the Board as the Auckland short course record times for their respective events, i.e. Mens 4 x 100 Free relay and Womens 4 x 100 medley relay.

Moved by Mark Saunders that the Executive Officer and Registrar reports be accepted.

Seconded Ken McEwan

Carried

5

General Business

- SNZ Service awards.
- Contract for Duncan Harris in respect of advertising on the LED Screen. Ken and Philippa to finalise contracts for Duncan Harris and West Wave.

Meeting closed at 9.10 pm

Next meeting: Thursday 13 March, 2008