



## ASA DRAFT BOARD MEETING MINUTES

held on Wednesday 18 March 2015, 7.30pm  
at Infotools House

Agenda Item	Minute/Action Item	Responsibility
1	<p><b><u>Present:</u></b> Willem Coetzee, Sandra Burrows, Claudia Hill, Gwen Ryan, Brett Green</p> <p><b>Silent:</b></p> <p><b>Visitors:</b></p>	Chair
2	<p><b><u>Apologies:</u></b> David Jack (President) Tonia Wheeler (registrar)</p> <p><b><u>Resolution</u></b></p> <p>THAT the apologies be accepted.</p> <p>Moved by: WC Seconded: GR <b>Carried</b></p>	Chair
3	<p><b><u>Confirmation of the agenda:</u></b></p> <p><b><u>Resolution</u></b></p> <p>THAT the agenda be confirmed.</p> <p>Moved by: WC Seconded: CH <b>Carried</b></p>	Chair



	<p>Moved by: WC          Seconded by: SB  <b>Carried</b></p>	
8	<p><b><u>Reporting:</u></b></p> <p><b><u>8a EO Report</u></b></p> <ul style="list-style-type: none"> <li>• Busy first few weeks?</li> <li>• Sadly Kimberly has resigned. Has done an awesome job especially in the absence of an EO. Kate Griffiths is her replacement.</li> <li>• Initial feedback on ASA Opens has been positive. More formal feedback will be sort through CSG.</li> <li>• In need of new touch pads</li> <li>• Score board on last legs</li> <li>• Need a solution for League</li> <li>• Office IT needs streamlining.</li> <li>• New medals will be more cost effective going forward.</li> </ul> <p><b>Resolution:</b> THAT the Board of approve the EO Report</p> <p>Moved by: BG          Seconded by: CH  <b>Carried</b></p> <p><b><u>8b Finance Report</u></b></p> <p><b>Resolution:</b> THAT the list of creditors paid has been sighted</p> <p>Moved by: BG          Seconded by: WC  <b>Carried</b></p> <p><b>Resolution:</b> THAT the Board approve the Finance Report</p> <p>Moved by: BG          Seconded by: WC  <b>Carried</b></p> <p><b>Resolution:</b> THAT the Board approve the change of Signatories on the ANZ accounts</p> <p>Moved by: WC          Seconded by: SB  <b>Carried</b></p> <p><b><u>In Committee</u></b></p> <p><b>Resolution:</b> THAT,  <i>the public be excluded from the following parts of this meeting, being the in committee section of the agenda. The reasons for passing this resolution for</i></p>	<p>Brett</p> <p>Brett</p> <p>Chair</p>

*these matters is to protect the privacy of natural persons, being one of the grounds under section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987*

**Public excluded**

Moved by: WC  
Seconded by: GR  
**Carried**

**Public re-admitted**

The Board discussed the 2015/2016 Affiliation Fees

**Resolution:** THAT the Board approve an increase for the 2015/2016 affiliation fees in line with any increase by SNZ. All fees to be adjusted annually for inflation.

Moved by: WC  
Seconded by: GR  
**Carried**

Brett

The Board discussed meet entry fees for the 2015/2016 season

**Resolution:** THAT entry fees for all 2015/2016 ASA meets be set at \$10 for ASA members and \$13 for visitors

Moved by: WC  
Seconded by: GR  
**Carried**

**8c Executive Committees (as required)**

Meet and Greet with Brett at ASA Opens. Formal meeting being arranged in next few weeks.

CSG working on Draft Comp plan for 2016

Northern Zone Meet entries have closed and meet being put together.

**Resolution:** THAT the Board approve the EO reports of Executive Committees and/or Minutes

**No reports or minutes**

Moved by:  
Seconded by:

	<p><b><u>8d Key Dates and Events</u></b></p> <p>Working on Posters for the rest of the year. These will be discussed at combined meeting of all Executive Committees. Meet conditions need to be simplified, standardized and separated from meet poster.</p> <p><b><i>No posters at this time</i></b></p> <p><b><i>Resolution:</i></b> THAT the Board approve the posters for:</p> <p><b><u>8e Registrars Report</u></b></p> <p><b><i>Resolution:</i></b> THAT the Board approve the Report with amendments as discussed</p> <p>Moved by: BG          Seconded by: GR  <b><i>Carried</i></b></p>	
9	<p><b><u>Relationship Building</u></b></p> <p>Feedback and discussion on meetings with SNZ and Millenium.</p> <p>No meetings with clubs at this point.</p>	Chair
10	<p><b><u>General Business</u></b></p> <p><b><u>10a Swimmers Pathway Survey</u></b></p> <p>Board discussed the survey</p> <p><b><i>Resolution:</i></b> THAT the EO respond on behalf of the Board with input from CSG</p> <p>Moved by: WC          Seconded by: GR  <b><i>Carried</i></b></p> <p><b><u>10b MAGS Swimming Club</u></b></p> <p>EO has final documentation completed and approved.</p> <p><b><i>Resolution:</i></b> THAT the Board give final approval.</p> <p>Moved by: WC          Seconded by: CH  <b><i>Carried</i></b></p>	<p>Chair</p> <p>Brett</p>

	<p><b><u>10c Waiheke Swim Club</u></b></p> <p>No further up dates at this time.</p> <p><b><i>Resolution:</i></b></p>	Chair
11	<p><b><u>Next Meeting Date:</u></b></p> <p><b>Next Meeting:</b> 22<sup>nd</sup> April 2015, 7:30pm</p> <p>Annual Plan progress Report, Strategic Plan, Regional Regulations.</p> <p><b>Meeting Closed:</b></p> <p>11:30 pm</p>	Chair

