



MINUTES

of **Board Meeting** held on Thursday 22 March 2007 at 7.30pm
at Sports House, Harbour Sport, Stadium Drive, Albany

Present: Phil Pickford (Chair), David Jack, Suzanne Speer, Teresa Stanley, Matthew Saunders and Philippa Bouzaid

Apologies: Mark Saunders (World Champs), Gwen Ryan, Norma Williams

Moved by David Jack that the minutes of the previous meeting be accepted.

Seconded: Teresa Stanley

Carried

1. Matters arising from previous Minutes:

Presentation by SNZ and Watersafe Auckland:

Sharon Burger (SNZ) outlined the latest initiatives by SNZ with regard to the "Active Movement in Water" which Sharon is taking out to the various communities. Sharon briefed the Board on SwimStart, ASTA and Quality Swim Schools and on the Club Module that SNZ have established for clubs and Momentum 2 12.

Jan Taylor from Watersafe Auckland then followed on with how Watersafe Auckland were getting the message of education out into the schools. The board were briefed on the IAP programme and the drowning rates in New Zealand.

There was great participation on behalf of board members with a clearer understanding on how we can all work together to achieve better awareness throughout the communities.

2. Strategic Plan

Clubs

After some discussion the board agreed that forums need to be organised in each of the zones to brief clubs on various matters associated with the running of the Association and affiliated clubs. Recommendation is around end of April early May. Philippa to liaise with Phil Pickford on this matter.

3. Financials:

Moved by David Jack that cash disbursements totaling \$88,040.30 be approved.

Seconded Teresa Stanley

Carried

4. Reports:

Executive Officer's Report:

A couple of points raised from the report was in regard to the new LED screen, real time results on the Website and volunteers. Discussion took place with issues that have surrounded the LED Screen and these will be dealt with accordingly. Philippa to report to the board during the month with regard to the new LED screen.

Moved by David that we proceed with establishing Real Time results on the Website.

Seconded: Teresa Stanley

Carried

Philippa to seek funding from the Actives Charitable Trust.

/2...

(Reports cont.....)

Registrar's Report:**Moved** by Suzanne Speer that records numbered 87 – 98 be ratified.**Seconded** Matthew Saunders**Carried****Amendment** to be made to Record 97 - names of relay swimmers have been mixed up. Metro swimmers are under West Auckland Aquatics and vice versa.

Registrar –

Transfers:	Vasa Serafin	WAQ to	NSS
	Amini Fonua	ROS to	WAQ

Regional:	Matthew Gibson	Waikato to	WAQ
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Auckland Officials Qualifications

IOT	Jenny Wetzell Metro (1676),
Timers	Jovan Serafin WAQ (1677), Koro Leauifano WAQ (1678), Kathleen Whyte WAQ (1679), Fiona Hall Metro (1680), Brian Carter Metro (1681), Jim Herewini Metro (1682), Tim Beason Metro (1683),

Philippa referred to Norma William's email "did we not win one trophy at all? Philippa to put on the agenda for the next CSG meeting that this topic needs to be discussed. How well are our swimmers performing. Medals won, placings by clubs, swimmers on squads. CSG to suggest metrics by which we measure ourselves each year.

Team Manager Reports:

Both the New Zealand Junior Championships and NZ Age Group Championships reports were tabled.

With regard to 'Social' that are put on for the swimmers by some regions, it was made clear from the Board that the Auckland Team Manager's responsibility is related to activities at the swim meet only. Their decision as to conduct of swimmers at the swim meet takes priority over the club team manager.

It was recommended that in the Team Manager's job description a better outline on dealing with and responsibility regarding Protests be amended.

Swimming in Schools Report:

The board was pleased with the report and the tabling of the draft budget. David Jack noted that 4 new schools were added over the term and discussion as to our Development Officer's contract will be on next month's agenda.

5. Correspondence

Waitakere City Council – Submission to 2007-2008 Annual Plan?
Email - Paul Veric re Alison Green (copy attached in General Business)
David Brown re Waitakere Primary Interschool Champs

Outward:

Ltrs – Thank you to all clubs for their support of championship meets during 2006-2007 season

Ltr to Lisa Crene thanking for her Team Manager at NZ Juniors

Ltr to Sherry Hare thanking her for Team Manager at NZ Age Groups

Ltrs to ASA Championship Group re 2006/07 – thank you for 2006 year

Letters to Clubs re outstanding invoices from 2006

6. General Business:

Volunteers: To be discussed at next meeting.

Media:

Moved by David Jack that we renew Dave Worsley's contract.

Seconded: Phil Pickford.

Carried

Executive Offer's Performance Review:

Philippa to complete review document.

SNZ Awards:

Philippa to email clubs advising that applications close at the end of April. Clubs to forward names and supporting material for nominated persons to the office by Monday 16 April to be presented to the Board.

Arpass Reply:

The board expressed the wonderful work that Suzanne Speer had put together in reply to the ARPASS Consultative document.

Reimbursement of Expenses:

The board accepted the expense report by Norma Williams. Philippa to forward cheque to Norma in regard to this.

Board Applications:

Philippa to forward to clubs applications for board members including an outline of the functions of the Board.

The meeting closed at 10.45 pm

Next Meeting : Thursday 19 April, 2007

SIGNED as a true and correct copy of the Minutes.

Philippa Bouzaid - Secretary

Date: