



The ASA
NEEDS
YOU



Updated Job Lists as at Tuesday 20th March

If you haven't already volunteered to help out at SNZ Open Champs/Olympic Trials, come and be a part of the buzz that happens once every four years

Swimming Auckland is once again hosting the State 2012 New Zealand Open Championships and Olympic Trials, Sunday 25th – Saturday 31st March, and we need your help in covering the range of volunteer and official roles that are required for not only an Open level swimming meet, but the unique nature of a national championships/selection meet of this kind.

Below is a summary of those roles which we would like your club to assist us with. All other roles (i.e. set up/break down, security, senior officials etc) are taken care of. We also attach the duty sheets to date (as of Tuesday 20th March) which show what has been filled, **but also where the gaps are**. If you think you can help, please contact your club administrator and Tonia at the ASA office info@akswim.co.nz (09) 4481480. If you will be visiting from another region, particularly if you are a qualified IOT or Timekeeper, we would love to have you join us for one or two sessions.

Duty	No. of people	Experience Needed?	Description
Door	1	No	Checking for poolside ID/passes from swimmers/coaches, team managers etc. After closing the back door when session begins, need to go to the balcony entrance door. Needs to be here 15 mins before warm-up begins. We still have a lot of gaps on the Job List.
Officials	8 Timekeepers & 8 IOTS	Yes, and Qualified	Must be qualified and experienced with electronic touch buttons, distance turning boards/bells etc.
Admin Room	1 or 2 extra	Preferably, Yes	Processing team/officials session sheets, results/results boards, DQs, scratchings, assisting pool preparation & physical facilities
AOD Room	5	Yes	Supervisor, ARES 1 & ARES 2, Meet Manager, Recorder. These specialist personnel /teams have already been contacted and we anticipate that these will be covered.
Marshalling	2	Yes	Finals session only (no marshalling in heats). Checking swimmers names as they report for marshalling, dealing with alternates.
Medals	1 Adult accompanying 2 children	No	Children will be used as cushion bearers with medals for presentation in each Finals session. You will be assisted by a SNZ employee.

As at Tuesday 20th March



2012 SNZ Trials

25th – 31st March 2012

Information Sheet for Clubs

<i>Sessions:</i>	<i>Warm up:</i>	<i>Start:</i>
1,3,5,7,9,11	8am	10am
2,4,6,8,10,12	4.30pm	6.30pm

1. Admin Room
2. Door
3. Medals
4. Marshalling
5. AOD/Touch Pads **ASA**
6. Officials **ASA**

As at Tuesday 20th March

DUTY SHEET - ADMIN ROOM DUTIES 2012 SNZ Trials



People required for each session: THREE

Session One: Sunday 25th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	JULIE FONUA	PAR	
3.	CHRISTINE MAGNESS	ROS	

Session Two: Sunday 25th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	JULIE FONUA	PAR	
3.			

Session Three: Monday 26th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.			
3.			

Session Four: Monday 26th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	RHODA FA'AMAUSILI	LME	
3.			

Session Five: Tuesday 27th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	ANNE BODENSTEIN	UNI	
3.	KRISTIN BENSON	UNI	

As at Tuesday 20th March

DUTY SHEET - ADMIN ROOM DUTIES

2012 SNZ Trials



People required for each session: THREE

Session Six : Tuesday 27th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	LISA ROWLEY	NSS	
3.	JANICE EDMOND	NSS	

Session Seven: Wednesday 28th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	ANNE BODENSTEIN	UNI	
3.	DELWYN HORNBY	LME	

Session Eight: Wednesday 28th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	LIANNE WILLIAMS	LME	
3.			

Session Nine: Thursday 29th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	BRENDA CURTIS	ROS	
3.			

Session Ten Thursday 29th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.	TRISH CROPP	NSS	
3.			

As at Tuesday 20th March

DUTY SHEET - ADMIN ROOM DUTIES
2012 SNZ Trials



People required for each session: THREE

Session Eleven: Friday 30th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.			
3.			

Session Twelve: Friday 30th

No.	Name	Club	Sign In
1.	ROSSANNA PALMER	NSS	
2.			
3.			

As at Tuesday 20th March

DUTY SHEET - DOOR (Back door then Upstairs)
2012 SNZ Trials



People required for each session: One

Session One: Sunday 25th

No.	Name	Club	Sign In
1.	CHIN TEO	NSS	

Session Two: Sunday 25th

No.	Name	Club	Sign In
1.			

Session Three: Monday 26th

No.	Name	Club	Sign In
1.			

Session Four: Monday 26th

No.	Name	Club	Sign In
1.			

Session Five: Tuesday 27th

No.	Name	Club	Sign In
1.			

Session Six: Tuesday 27th

No.	Name	Club	Sign In
1.			

As at Tuesday 20th March

DUTY SHEET - DOOR (Back door then Upstairs)
2012 SNZ Trials



People required for each session: Two

Session Seven **Wednesday 28th**

No.	Name	Club	Sign In
1.	CHIN TEO	NSS	

Session Eight: **Wednesday 28th**

No.	Name	Club	Sign In
1.			

Session Nine: **Thursday 29th**

No.	Name	Club	Sign In
1.	LEIGH PEDERSON	NSS	

Session Ten: **Thursday 29th**

No.	Name	Club	Sign In
1.			

Session Eleven: **Friday 30th**

No.	Name	Club	Sign In
1.	KIT CHAN	LME	

Session Twelve: **Friday 30th**

No.	Name	Club	Sign In
1.	ALOSINA FA'AMAUSILI	LME	

As at Tuesday 20th March

DUTY SHEET - MEDALS

2012 SNZ Trials



People required for each Finals session:

One Adults plus 2 children as cushion bearers

Session Two; Finals Sunday 25th

No.	Name	Club	Sign In
1.	BRIDGET WILLIAMS	CCY	
Child	EVA WILLIAMS	CCY	
Child	TAYLOR GYDE	CCY	

Session Four; Finals Monday 26th

No.	Name	Club	Sign In
1.		WAQ	
Child		WAQ	
Child		WAQ	

Session Six; Finals Tuesday 27th

No.	Name	Club	Sign In
1.		ROS	
Child		ROS	
Child		ROS	

Session Eight; Finals Wednesday 28th

No.	Name	Club	Sign In
1.		WAQ	
Child		WAQ	
Child		WAQ	

As at Tuesday 20th March

DUTY SHEET - MEDALS
2012 SNZ Trials



People required for each Finals session:

One Adults plus 2 children as cushion bearers

Session Ten; Finals Thursday 29th

No.	Name	Club	Sign In
1.			
Child			
Child			

Session Twelve; Finals Friday 30th

No.	Name	Club	Sign In
1.			
Child			
Child			

As at Tuesday 20th March

DUTY SHEET - MARSHALLING

2012 Anthony Mosse Classic

Supervisor:

Clubs Responsible:

People required for each session: Two

Session Two: Finals Sunday 25th

No.	Name	Club	Sign In
1.	CLAUDIA HILL	WAQ	
2.	ROBIN BADDOCK	LME	

Session Four: Finals Monday 26th

No.	Name	Club	Sign In
1.	MAX WALKER	MTW	
2.	CLAUDIA HILL	WAQ	

Session Six: Finals Tuesday 27th

No.	Name	Club	Sign In
1.	CLAUDIA HILL	WAQ	
2.			

Session Eight: Finals Wednesday 28th

No.	Name	Club	Sign In
1.	MAX WALKER	MTW	
2.	CLAUDIA HILL	WAQ	

Session Ten: Finals Thursday 29th

No.	Name	Club	Sign In
1.	LEIGH PEDERSON	NSS	
2.	CLAUDIA HILL	WAQ	

Session Twelve: Finals Friday 30th

No.	Name	Club	Sign In
1.	CLAUDIA HILL	WAQ	
2.			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Sunday 25th**

Timekeepers

Session No: ONE

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		
One	BRENDA CURTIS ROS		NEVILLE HULL LME Q
Two	KATE JONES NSS	Q	TRUDI WOTHERSPOON NSS Q
Three	MARJORIE ROELANTS NSS ANDREW MYERS NSS	Q Q	SNZ
Four	MARGARET RHODES SNZ ELENORA RAM SNZ	Q NQ	SNZ
Five	STEVE SMITH CSC	Q	SNZ
Six	ANNETTE ROSEWARNE CSC	Q	TREVOR YATES CO Q
Seven	NICOLE OSBORNE	Q	KATE BADDOCK LME Q
Eight	MELANIE BROWN LME	?	SUZANNE SPEER UNI Q
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Sunday 25th**

Timekeepers

Session No: TWO

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		SNZ
Two			SNZ
Three			TIM WADLEY ROS Q
Four	MARGARET RHODES SNZ ELENORA RAM SNZ	Q	SUE SNYDERS NSS Q TREVOR YATES CO Q
Five			SNZ
Six			SNZ
Seven			PETER COX WHL Q
Eight			KATE BADDOCK LME Q
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Monday 26th**

Timekeepers

Session No: THREE

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		
Two	DEBORAH DUNCAN LME	Q	SUZANNE SPEER UNI Q
Three	BRENDA CURTIS ROS		
Four	MARGARET RHODES SNZ	Q	SNZ
Five	KAREN WOODGATE WHL	Q	SNZ
Six			
Seven			
Eight	ELENORA RAM SNZ		TINA KINNEY NSS Q
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Monday 26th**

Timekeepers

Session No: FOUR

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		PETER COX WHL Q
Two			
Three	DEBORAH DUNCAN LME	Q	
Four	MARGARET RHODES SNZ	Q	SNZ
Five			SNZ
Six			SNZ
Seven			
Eight	ELENORA RAM SNZ		ROBIN BADDOCK LME Q
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Tuesday 27th**

OPEN

Timekeepers

Session No: FIVE

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		TIM WADLEY ROS Q
Two			ROBIN BADDOCK LME Q
Three			
Four	MARGARET RHODES SNZ	Q	SNZ
Five			SNZ
Six			
Seven			MALCOLM DONALDSON NSS Q
Eight	ELENORA RAM SNZ		
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Tuesday 27th**

Timekeepers

Session No: SIX

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		MICHELLE MANN LME Q
Two			
Three	MARJORIE ROELANTS NSS		SUE SNYDERS NSS Q
Four	MARGARET RHODES SNZ	Q	SNZ
Five			SNZ
Six			SNZ
Seven			
Eight	ELENORA RAM SNZ		TIM WADLEY ROS Q
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Wednesday 28th**

Timekeepers

Session No: SEVEN

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		
Two			TINA KINNEY NSS Q
Three	LINDA WISEMAN NSS	Q	SNZ
Four	MARGARET RHODES SNZ	Q	
Five	KAREN WOODGATE WHL	Q	
Six			
Seven			
Eight	ELENORA RAM SNZ		
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Wednesday 28th**

Timekeepers

Session No: EIGHT

IOT'S

Chief Timekeeper Lane	Name MARY MCFARLANE SNZ	Q NQ	IOT's Chief IOT
One			
Two			
Three			
Four	MARGARET RHODES SNZ	Q	SNZ
Five			SNZ
Six			
Seven			
Eight	ELENORA RAM SNZ		
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Thursday 29th**

OPEN

Timekeepers

Session No: NINE

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		
Two			ROBIN BADDOCK LME Q
Three	REG WILLIAMS CSC	Q	
Four	MARGARET RHODES SNZ	Q	SNZ
Five			
Six			
Seven			MALCOLM DONALDSON NSS Q
Eight	ELENORA RAM SNZ		TIM WADLEY ROS Q
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Thursday 29th**

Timekeepers

Session No: TEN

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		
Two			TANYA BASSETT LME Q
Three			SNZ
Four	MARGARET RHODES SNZ	Q	SNZ
Five	JANINE HANCOCK HPK	Q	
Six			
Seven			
Eight	ELENORA RAM SNZ		TONY COOPER WHL Q
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Friday 30th**

OPEN

Timekeepers

Session No: ELEVEN

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		
Two			
Three	MARJORIE ROELANTS NSS	Q	
Four	MARGARET RHODES SNZ	Q	SNZ
Five	CAROL CHAMLEY LME	Q?	
Six	KAREN WOODGATE WHL	Q	
Seven			
Eight	ELENORA RAM SNZ		
Reserves			

As at Tuesday 20th March

**DUTY SHEET - OFFICIALS
2012 SNZ Trials**

Timekeepers & IOTS



Supervisor:

ASA

Clubs Responsible:
or IOTs

All clubs – minimum per lane 1T/k

People required for each session: **Friday 30th**

Timekeepers

Session No: TWELVE

IOT'S

Chief Timekeeper Lane	Name	Q NQ	IOT's Chief IOT
One	MARY MCFARLANE SNZ		
Two			TONY COOPER WHL Q
Three			SNZ
Four	MARGARET RHODES SNZ	Q	SNZ
Five			
Six			
Seven			
Eight	ELENORA RAM SNZ		
Reserves			

As at Tuesday 20th March

**DUTY SHEET - AOD ROOM
2012 SNZ Trials**



Supervisor:

Clubs Responsible:

All Clubs

People required for each session:

Five

Session ONE:

Sunday 25th

No.	Name	Club	Sign In
Supervisor	JO DRAISEY	WAQ	
Ares 1	ENRIQUE FLORES	ASA	
Ares 2	KYM MINCHAM	WHL	
Meet Manager	TONIA WHEELER	ASA	
Recorder	LIZ AGNEW	SNZ	

Session TWO:

Sunday 25th

No.	Name	CLUB	Sign In
Supervisor	JO DRAISEY	WAQ	
Ares 1	ENRIQUE FLORES	ASA	
Ares 2	NEIL EDMONDS	NSS	
Meet Manager	LISA CRENE	NSS	
Recorder	LIZ AGNEW	SNZ	

As at Tuesday 20th March

**DUTY SHEET - AOD ROOM
2012 SNZ Trials**



Supervisor:

Clubs Responsible: All Clubs

People required for each session: Five

Session THREE : Monday 26th

No.	Name	Club	Sign In
Supervisor	DAVID JACK	WAQ	
Ares 1	TIM DRAISEY	WAQ	
Ares 2	DAVID JACK	WAQ	
Meet Manager	TONIA WHEELER	ASA	
Recorder	LIZ AGNEW	SNZ	

Session FOUR: Monday 26th

No.	Name	Club	Sign In
Supervisor	MATT FOY	ONE	
Ares 1	MATT FOY	ONE	
Ares 2	ENRIQUE FLORES	ASA	
Meet Manager	JO DRAISEY	WAQ	
Recorder	LIZ AGNEW	SNZ	

As at Tuesday 20th March

DUTY SHEET - AOD ROOM
2012 SNZ Trials



Supervisor:

Clubs Responsible: All Clubs

People required for each session: Five

Session FIVE:

Tuesday 27th

No.	Name	Club	Sign In
Supervisor	DAVID JACK	WAQ	
Ares 1	DAVID JACK	WAQ	
Ares 2	KYM MINCHAM	WHL	
Meet Manager	TONIA WHEELER	ASA	
Recorder	LIZ AGNEW	SNZ	

Session SIX:

Tuesday 27th

No.	Name	Club	Sign In
Supervisor	JO DRAISEY	WAQ	
Ares 1	ENRIQUE FLORES	ASA	
Ares 2	MIKE KINNEY /NEIL EDMONDS	NSS	
Meet Manager	LISA CRENE	NSS	
Recorder	LIZ AGNEW	SNZ	

As at Tuesday 20th March

DUTY SHEET - AOD ROOM
2012 SNZ Trials



Supervisor:

Clubs Responsible: All Clubs

People required for each session: Five

Session SEVEN: Wednesday 28th

No.	Name	Club	Sign In
Supervisor	DAVID JACK	WAQ	
Ares 1	DAVID JACK	WAQ	
Ares 2			
Meet Manager	TONIA WHEELER	ASA	
Recorder	LIZ AGNEW	SNZ	

Session EIGHT: Wednesday 28th

No.	Name	CLUB	Sign In
Supervisor	JO DRAISEY	WAQ	
Ares 1	MATT FOY	ONE	
Ares 2	ENRIQUE FLORES	ASA	
Meet Manager	JO DRAISEY	WAQ	
Recorder	LIZ AGNEW	SNZ	

As at Tuesday 20th March

**DUTY SHEET - AOD ROOM
2012 SNZ Trials**



Supervisor:

Clubs Responsible: All Clubs

People required for each session: Five

Session NINE : Thursday 29th

No.	Name	Club	Sign In
Supervisor			
Ares 1			
Ares 2			
Meet Manager	TONIA WHEELER	ASA	
Recorder	LIZ AGNEW	SNZ	

Session TEN: Thursday 29th

No.	Name	Club	Sign In
Supervisor	JO DRAISEY	WAQ	
Ares 1	MATT FOY	ONE	
Ares 2	ENRIQUE FLORES	ASA	
Meet Manager	JO DRAISEY	WAQ	
Recorder	LIZ AGNEW	SNZ	

As at Tuesday 20th March

DUTY SHEET - AOD ROOM
2012 SNZ Trials



Supervisor:

Clubs Responsible: All Clubs

People required for each session: Five

Session ELEVEN: Friday 30th

No.	Name	Club	Sign In
Supervisor			
Ares 1	ENRIQUE FLORES (TBC)	ASA	
Ares 2			
Meet Manager	TONIA WHEELER	ASA	
Recorder	LIZ AGNEW	SNZ	

Session TWELVE: Friday 30th

No.	Name	Club	Sign In
Supervisor			
Ares 1			
Ares 2	ENRIQUE FLORES	ASA	
Meet Manager			
Recorder	LIZ AGNEW	SNZ	